



Member Application Form (to join Co-Wheels)

We want to approve your application as quickly as possible, so please ensure you have completed all the **required fields** on this form and meet the **eligibility criteria** listed at the bottom of the page before submitting your application. Joining Co-Wheels is necessary before you can drive any Co-Wheels vehicle – including Twizy's.

Need a hand? Contact our applications team between:
8am and 8pm (Mon - Fri); 8am and 6pm (Sat & Sun)

Email: applications@co-wheels.org.uk

Phone: (+44) 0191 375 10 50

* indicates a required field. You will not be able to submit your application without providing this information.	
Application Date:	
Hiring location site:	
Personal Contact Information	
*First Name:	
*Last Name:	
*Address:	
Address (cont):	
*City:	
*County:	
*Postcode:	
*Email:	
*Home Phone:	
Work Phone:	
*Mobile Phone:	
*Date of Birth (DD/MM/YYYY):	
Mr/Mrs/Other:	
National Insurance Number	
[Only required if the Twizy hire location need to generate a DVLA check code on your behalf]	
Emergency Contact Information	
*First Name:	
*Last Name:	
*Telephone Number:	
*Relation to you:	
Current Licence	
*Licence Number:	
Other Country:	
Date Issued (DD/MM/YYYY):	
*Years Driving:	

Details for our insurance

Please complete the following questions, adding additional detail where appropriate

*Have you any physical disability or disease, loss of limb or eye, defective vision or hearing? Yes / No

*Have you been convicted of, or received a fixed penalty notice for, a motoring offence in the last 3 years or is any prosecution pending? Yes / No

*Have you been involved in more than three accidents in the last three years? Yes / No

*Have you have had more than two theft claims in the last three years? Yes / No

If you have answered yes to the above, please give further details here:

Verification

Eligibility Criteria – please read carefully

You are not eligible to join Co-wheels if any of the following apply:

- You are aged under 18 years of age
- You have not held a full driving licence for at least 12 months
- You are aged under 21 and have had any convictions, disqualifications or accidents
- You are one of the following; professional sportsperson; member of the entertainment profession; model; itinerant worker.
- You have been disqualified from driving for a period exceeding six months in the last three years
- You have been disqualified from driving for a period exceeding three months in the past year
- You have been involved in more than three accidents in the last three years
- You have had more than two theft claims in the last three years

You are **not** able to hire a Twizy if any of the following apply (these are insurance restrictions):

- You have been disqualified from driving and had to re-sit your test
- You have more than 6 points
- Your licence has been revoked due to your disability
- You are a provisional licence holder

[Please note, there are also some driving convictions which will not be accepted by the insurance company – we will check these when checking your licence]

Declaration

I declare to the best of my knowledge and belief the answers are true and complete and I have not withheld any material information. I have read the eligibility criteria above and confirm that none of the criteria apply to me. I have also read and accept the terms and conditions below and I agree that any car hired to me will not be driven by an 'excluded person' as described in the terms and conditions.

I give my consent to the Twizy site staff to check my driving licence information with the DVLA.

Signed

I understand and accept

Once you have completed this form, please hand it back to a member of staff who will check your driving licence information with the DVLA and let you know whether you are approved as eligible to drive a Co-wheels vehicle (including the Twizy).

For Office Use

Staff Declaration	Name of Staff Member & Signature	Date
I can confirm that the potential driver has provided their photocard driving licence (or for overseas drivers with no photocard licence another form of photo ID has been provided) and that the driver is the rightful owner of the licence and (for all UK Licence holders) that I have performed a licence check via the DVLA website and generated a Licence Check Code OR that I have facilitated a 3 way call to Co-wheels office for licence checking AND I attach a copy of the licence photocard or photo ID to this form (Overseas and UK Licences)		
I can confirm that the terms and conditions of use and membership were presented to the prospective hirer and they were advised that they should read these terms and conditions and by signing the declaration above they are accepting these terms and conditions		
Licence Check	Enter Licence Check Code OR name of Co-wheels member of staff who completed call	Date
Licence check and Check Code/3 way call * *Delete as applicable		

